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Approved For Release 2002/08/28 : CIA-RDP84-00780R002100130038-6

19 JAN 1968

MINUTES

DD/S STAFF MEETING

16 January 1968 - 1030 Hours

*Meeting  
(minutes)*

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3. New Fringe Benefits

[ ] discussed recent legislation amending the Foreign Service Act and other laws which pertain to the Agency, or which might be administratively adopted by the Agency. Among these were:

Family visitation travel (pertaining to Vietnam only).

Visits to dependents located in safe havens abroad.

Emergency travel due to serious illness or death of a member of a family. This provision may make our emergency travel insurance policy unnecessary.

The continuation of overseas medical benefits after the death of the employee.

Granting of administrative leave while recuperating from injury due to hostile action.

[ ] said that appropriate [ ] Notices will be coming out about these benefits.

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SECRET

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SECRET

-2-

Changes in the FEGLI program were also discussed. These cover a minimum of \$10,000 of insurance for personnel making less than \$8,000 annually, and a provision that insurance may be taken out by higher-paid personnel in amounts not to exceed \$32,000. The cost per \$1,000 of insurance will go from 25 to 27 1/2 cents bi-weekly. The new provision whereby an employee may purchase additional optional insurance in a flat \$10,000 package, with total cost to be borne by the employee, was also discussed. It was noted that the Agency will have to push to get decisions from each employee by the 14 April 1968 deadline as to what coverage each employee desires.

The Civil Service Commission has proposed new procedures for involuntary disability retirement. These are being studied by the Office of Personnel. Mr. Bannerman commented that these procedures may involve problems for the Agency and, along with the possibility that the Agency may not get an exemption from the Ervin Bill, may require us to set up separate overt handling systems in order to comply with new laws.

4. Community On-Line Intelligence System (COINS)

25X1  presented a short briefing on COINS.

5. Briefing of the DCI

Mr. Bannerman noted that he had briefed the DCI, Admiral Taylor, and Colonel White last Friday and it was his understanding that the briefing was well received. He will see that Office Heads receive a list of the topics that were covered in the briefing.

6. Briefing of Assistant DD/P

Mr. Bannerman will brief Cord Meyer on the Support Directorate this afternoon. This will be followed by scheduled briefings by the individual Support Offices.

7. Briefing of the New Director of the Bureau of the Budget

The four Deputy Directors, Colonel White and Mr. Bross will brief Mr. Charles Zwick on 17 January with substantive, not budget, presentations. The new Deputy to Mr. Zwick is Tom Hughes.

8. Work Load

The DD/S commented on the large volume of papers which are now in process, particularly the retirement policy review which is being pulled together

SECRET

SECRET

-3-

by Mr. Echols on a full-time basis. Mr. Meloon was complimented for the excellent job he did in reviewing the retirement policy with respect to the Support Directorate.

9. Around the Table

a. [REDACTED]

Noted that [REDACTED] is out of town.

There were no incidents with respect to the Vice President's trip to Africa.



Mr. Bannerman commented that he received a regular copy of a list of VIP locations which he could send to the various Support Offices if it was thought that these might be helpful.

b. Mr. Wattles:

Said that the Office of Personnel is taking a hard look at the ceiling problem through the end of FY 1968. Mr. Bannerman commented that this was a Directorate problem and that it might be necessary to adjust overages against shortages as between the various Support Offices.

Mr. Meloon noted that Logistics will have a budget problem with the current AE figure inasmuch as their average employment will equal their ceiling. [REDACTED] indicated that PPB is aware of this problem.

Mr. Bannerman said that the campus recruitment picture for the spring of 1968 is shaping up about as follows. Of the 102 universities scheduled for visits, 75 campuses will be visited for campus interviews; recruiters will hold interviews for 19 institutions in the local recruitment officer's offices; in 6 cases interviews will be held in Federal buildings, and contacts with 2 universities have been cancelled.

SECRET

SECRET

-4-

25X1



Noted that the Office of Security is pulling together a study of campus pressure groups.

d. Dr. Tietjen:

OMS has been making a review of Agency physical standards.

Studies are continuing of the background of defectors, etc. to determine if any useful conclusions can be drawn.

e. Mr. Richardson:

25X1

Commented on his study of the professional officer input and management program. [redacted] is working on the problem, and forms are being utilized to study GS-7 through 12 personnel who entered on duty from FY '63 through FY '67. This involves some 2,000 young professionals. Directorate reports are due by 10 February, with the overall paper for the Executive Director to be ready by 28 February.

The DD/P rotation to OTR is working extremely well. Twenty-three files were submitted for review to fill 12 positions to be open this summer. These were all excellent candidates. Mr. Richardson is also well pleased with the DDI input, although their personnel will be on a one-year rotation assignment.

The Advanced Management Course is now in session; supervisors in GS-13 to 15 grade levels should take this course.

Suggested that the Agency follow-up on summer employees as a possible good source of recruits for staff employment.

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[redacted] Noted that the DD/P is taking the position that [redacted] should have access only to the least sensitive data; possibly a similar limitation should be placed on DD/S information.

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f. Mr. Fuchs:

Advised that overtime pay for travel, as included in the recent pay act, will be effective as of 15 January. The Civil Service Commission has put out some guidelines. Mr. Bannerman asked that appropriate excerpts from these guidelines be forwarded to him for his review.

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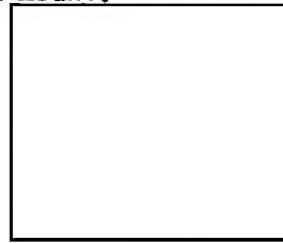
-5-

W-2 forms will be a little late this year; Mr. Fuchs is to let Mr. Bannerman know today when they will be out.

g. Mr. Meloon:

Has been called for jury duty starting Thursday of this week.

10. The meeting was adjourned at 1150 hours.



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